

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON MARCH 13, 2023.**

The Regular Meeting was called to order by Trustee Taglia at 6:00 p.m.: Present: Trustees, Robert Taglia- President, Mary Agrusa – Vice President, and Robert Wagner - Clerk. Also, present: Manager Jim Listwan, Business Administrator Ray Hoving, Engineers Mark Halm and Darryl Carstensen and Attorney Robert Kay.

Public Participation: No members of the public were present at the meeting.

Minutes Approved: Trustee Wagner requested the minutes of the February meeting to be revised to reflect that the districts offer to the resident at 16 W Kenilworth reflected 3% compounding interest beginning in 2003. Trustee Wagner moved, seconded by Trustee Agrusa to approve the minutes as amended of the Regular Meeting of February 20, 2023. Ayes: Taglia, Agrusa and Wagner. Motion carried.

Bill Listing: Review and discussion ensued. Trustee Wagner moved, seconded by Trustee Agrusa to approve the bill listing dated March 13, 2023 in the amount of \$329,306.65 and to pay when funds are available prior to their due date. Ayes: Taglia, Agrusa and Wagner. Motion carried.

Water Shut Off List: Business Administrator Hoving presented a list of delinquent accounts dated March 13, 2023. The list represented a total amount due to the district of \$17,038.44. Trustee Wagner moved, seconded by Trustee Agrusa to approve the water shut off list dated March 13, 2023 as presented. Ayes: Taglia, Agrusa and Wagner. Motion carried.

Reconciliation Report – February 2023: Business Administrator Hoving presented the February Reconciliation report for review and discussion. Trustee Agrusa moved, seconded by Trustee Wagner to approve the Reconciliation report for February 2023 as presented. Ayes: Taglia, Agrusa and Wagner. Motion carried.

FY 2023-2024 Board Meeting Dates: Business Administrator Hoving prepared a list of meeting dates for the next fiscal year. Mr. Hoving submitted two lists stating that it had been a number of years since the meeting date and time was last established and that with Trustee Wagner newly appointed to the board it was a good time to revisit. The first list was to continue holding meetings on the third Monday of each month. The second list was for meeting dates that would be held on the third Thursday of each month. Discussion ensued – Trustee Wagner’s only concern with leaving the meeting’s on Mondays was if there was reason for the district to be available to attend a Village board meeting. Ultimately it was decided to leave the meetings on the third Monday of each month. Trustee Wagner made a motion; seconded by Trustee Agrusa to approve the meeting dates for Fiscal Year 2023-2024 and to have the list published. Ayes: Taglia, Agrusa and Wagner. Motion carried.

Phase 7 Design Engineering Contract: Engineers Darryl Carstensen and Mark Halm of Fehr Graham presented a draft contract agreement for Phase 7 Design Engineering Services. Mr. Carstensen highlighted the scope of services for the contract and the total cost of \$2,404,000 which is estimated to occur over the course of two years. Trustee Agrusa made a motion to give preliminary approval of the contract pending review by the attorney and trustees; seconded by Trustee Wagner. Ayes: Taglia, Agrusa and Wagner. Motion carried.

Manager’s Report-February 2023: Manager Listwan presented his report for the month of February 2023. Trustee Wagner moved, seconded by Trustee Agrusa to approve the Manager’s Report for February 2023 and place it on file. Ayes: Taglia, Agrusa and Wagner. Motion carried.

First Reading of Fiscal Year 2023-2024 Budget and Appropriation Ordinance: Business Administrator Hoving presented the proposed budget and appropriation ordinance for Fiscal Year 2023/2024. Mr. Hoving stated that the total amount to be appropriated for the year is \$5,915,949.68. This represents a 13%

increase compared to last year's appropriation. Mr. Hoving further stated that the general fund appropriation which is responsible for the day to day operation of the plant is \$4,497,367.00. The increase for the upcoming fiscal year is due to the increase in spending on design engineering for future phase 7 construction project. The increase will be offset by an increase of \$0.60 per 1000 gallons of the user rate. Trustee Wagner moved; seconded by Trustee Agrusa to approve the proposed budget ordinance and to publish a notice of public hearing for 6:00 pm on April 17, 2023. Ayes: Taglia, Agrusa and Wagner. Motion carried.

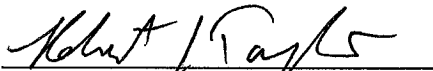
Public Act 102-1088 and PA 102-1136 Decennial Committees: Business Administrator Hoving presented Public Act 102-1088 to the board. PA 102-1088 passed in 2022 requires units of local government to form a committee every ten years to explore how to make government more efficient. According to the Act the committee should consist of the board of trustees as well as representatives from the public which are appointed by the board. The committee is required to submit a report to the county within which the unit of local government is located. Mr. Hoving then stated the original act was amended to state that only units of local government that levy taxes must form the committee. Mr. Hoving stated he was looking for clarification and guidance from the board as to a direction Salt Creek should take since the district does not levy taxes. Discussion ensued and it was decided that more research should be done prior to the next meeting and the topic can be addressed at that time.

Trustees Reports: Trustee Wagner stated that he appreciated the time and effort put in at the budget workshop meeting in February. He also asked if the district could do more in the way of public outreach and or host open houses. Manager Listwan stated that the district had done open houses in the past. Engineer Halm stated that National Water Quality Week is usually a good time to make residents aware of what the district does.

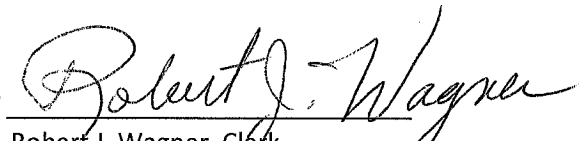
Meeting Adjourned

Trustee Wagner moved, seconded by Trustee Agrusa to adjourn the meeting at 7:00 p.m. Ayes: Taglia, Agrusa and Wagner. Motion carried.

APPROVED


Robert Taglia, President

ATTEST


Robert J. Wagner, Clerk

Prepared by: Ray Hoving, Business Administrator